

COUNCIL ON CORRECTIONS
Meeting Minutes
January 30, 2020
245 Mckee Road
Dover Delaware 4:30-6:00 pm

Attendance COC Members

Darryl Chambers
Muhammad Salaam
Ed Perez
Jane Hovington
Joe Paesani

Department of Corrections

Monroe Hudson, Deputy Commissioner
Mark Brainard, Joint Sunset Committee

The meeting was called to order by the Chair. Minutes were presented, there was one correction, in discussion of a new program 42/17 which discusses filing a petition for sentence reduction should read "There is a new program utilizing 11 Del. C. '4217 which gives instructions on how to file a petition for sentence reduction." Motion was made by Muhammad Salaam and seconded by Jane Hovington to approve the minutes with the necessary change.

The Council on Correction is scheduled appear before the Sunset Committee on February 6, 2020 at 6:00 p.m. Chair Chambers appointed Vice Chair Muhammad Salaam to appear on his behalf as he has a prior commitment. He asked if the other Council Members could appear with him at the meeting. There was additional discussion with Mark Brainard, Analyst for the Joint Sunset Committee on what needed to be presented, what necessary reports had been omitted and how the council should prepare for the upcoming meeting. There was discussion on collaboration with the Criminal Justice Committee. Mr. Chambers advised the 2019 Annual Report had been completed and apologized for missing key submission dates of other reports. Mark stated the Annual Report is due by December 1 each year to the Joint Sunset Committee. He continued with the importance of these reports being completed in a timely manner. There was additional discussion regarding the Sunset Committee's expectation of the council.

In the discussion of other relevant business matters, Mr. Chambers asked Mr. Hudson if we could get confirmation for the Sussex Correctional Facility tour on March 25th . Ms. Hovington is responsible for scheduling the March meeting and inviting the community to participate. She advised she had scheduled space at First State Community Action Agency in Georgetown to hold the community meeting. Flyers had been designed to inform the community.

There were no additional updates and the meeting was adjourned.